

<b>Luxury Accommodation</b> 60 Luxury Rooms / Executive Suites		<b>Conference Centres</b> for over 400 delegates
		
E-mail: <a href="mailto:mannah@mweb.co.za">mannah@mweb.co.za</a> Website: <a href="http://www.mannah.co.za">www.mannah.co.za</a>	<b>39 Pomona Road (M32)</b> <b>Pomona, Kempton Park</b> <b>O.R. Tambo International</b>	Tel (24 hrs): +27 11 979-2820 / 1690 / 2070 Fax: +27 86 609 8921

### Function Request Form

Name: \_\_\_\_\_

Name Of Bride & Groom (If Wedding Function): \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Tel No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Cell \_\_\_\_\_ Email Address: \_\_\_\_\_

Identity Number: Bride \_\_\_\_\_ Identity Number: Groom \_\_\_\_\_

WEDDING  BIRTHDAY  PRIVATE / COMPANY FUNCTIONS

**Morning Wedding / Functions:** Brunch / Breakfast From 09h00 - 11h30 (Shumba Venue)  
 Brunch / Breakfast From 09h00 - 12h00 (Ndlovu Venu)  
 Brunch / Breakfast From 09h00 - 13h00 (Rock Lapa)

**Afternoon Spitbraai / Buffet Wedding:** Rock Lapa From 16h00 - 23h30 & Ndlovu Venue From 14h30 - 23h00  
 Shumba Venue From 13h00 - 22h00

Date: \_\_\_\_\_ Number Of Guests: \_\_\_\_\_

Time: \_\_\_\_\_ Menu: \_\_\_\_\_

Wedding Colours: \_\_\_\_\_ Overlays: \_\_\_\_\_ Serviettes: \_\_\_\_\_

**Underline:**

Sherry / Champagne / Orangejuice / Sangria On Arrival YES  NO  OTHER \_\_\_\_\_

**Please Tick:**

Square Tables YES <input type="checkbox"/> NO <input type="checkbox"/>	Tiffany Chrystal Chairs YES <input type="checkbox"/> No <input type="checkbox"/> (Additional Cost to be charged for Hiring)
Juices On The Tables YES <input type="checkbox"/> NO <input type="checkbox"/>	Round Table YES <input type="checkbox"/> NO <input type="checkbox"/>
Red & White Wines on tables (1 x Red Wine & 1 x White wine per table) YES <input type="checkbox"/> NO <input type="checkbox"/>	Champagne to Toast YES <input type="checkbox"/> NO <input type="checkbox"/>
Standard Flower Arrangements On Tables & 1 Bridal For Main Table (Delete item not required) YES <input type="checkbox"/> NO <input type="checkbox"/> (We pass our exceptional rates onto you)	R _____
Chair Covers YES <input type="checkbox"/> NO <input type="checkbox"/>	Sashes YES <input type="checkbox"/> NO <input type="checkbox"/>
Our Disco YES <input type="checkbox"/> NO <input type="checkbox"/>	Live Music YES <input type="checkbox"/> NO <input type="checkbox"/> (Amount Willing to Spend)
Samro Licenced	YES <input type="checkbox"/> NO <input type="checkbox"/>
Under Plates (Silver or Gold) - Please specify (underline your choice)	YES <input type="checkbox"/> NO <input type="checkbox"/>

**CHAPEL TIMES**

Garden Chapel YES <input type="checkbox"/> NO <input type="checkbox"/>	Shumba 13h00 - 13h30
Red Carpet YES <input type="checkbox"/> NO <input type="checkbox"/>	Ndlovu 14h30 - 15h30
Candle Stands YES <input type="checkbox"/> NO <input type="checkbox"/>	Rock Lapa 16h00 - 16h30 or 17h00 - 17h30
Photographer YES <input type="checkbox"/> NO <input type="checkbox"/>	Eagle Venue Times to be discussed
Negotiate with photographer regarding price.	Priest Pedestal YES <input type="checkbox"/> NO <input type="checkbox"/>
Any Other Requests _____	Candles On Tables YES <input type="checkbox"/> NO <input type="checkbox"/>

Bar Amount Compulsory \_\_\_\_\_  
*(Bar Tab Amount: A minimum of R 3000.00 to cover costs of Colddrinks)*

Note: \_\_\_\_\_

Quote P/P \_\_\_\_\_ Deposit Paid (Amount) \_\_\_\_\_ Date \_\_\_\_\_

We need the bridal party to sign and indemnity form.

If you do have any children attending the function please let management know about it.

If



|